# HOW TO REGISTER

For Players and Volunteers

BEFORE YOU BEGIN, YOU WILL NEED TO COMPLETE THE SCHOOL ENROLLMENT FORM AND A MEDICAL RELEASE. THESE BOTH NEED TO UPLOADED ON THE CORRECT SCREEN BEFORE YOU WILL BE ABLE TO COMPLETE REGISTRATION. THESE FORMS CAN BE FOUND UNDER THE FORM TAB.

Servi and	ing Desert surroundir	Hot Spri ng areas	ings	LOGOUT	Image: Second
ном	REGISTRATION INFO	TEAM CENTRAL	STORE	FORMS	
FORMS					
<ul> <li>2023 Baseball Age Chart</li> <li>2023 Softball Age Chart</li> <li>Medical Release Form Englis</li> <li>Medical Release Form Spani</li> <li>School Enrollment Form</li> </ul>	h				
	LOCA	LSPONSORS			

# SELECT REGISTER BUTTON OR REGISTRATION TAB





### **ENTER YOUR EMAIL ADDRESS FOR YOUR USERNAME**



### DESERT HOT SPRINGS LITTLE LEAGUE

Welcome! Please enter your email address to get started.

Email Address

Continue

### **CREATE A PASSWORD**



### DESERT HOT SPRINGS LITTLE LEAGUE

Enter a password to create an account or update an existing one to be used across all Stack Sports products.

.......

\*\*\*\*\*\*\*\*

Password must contain a minimum of 8 characters, 1 uppercase, 1 lowercase and 1 special character

Continue

VERIFY YOUR EMAIL BY CLICKING THE LINK IN THE EMAIL USED TO REGISTER WITH



### DESERT HOT SPRINGS LITTLE LEAGUE

Thanks! To continue, please verify your email address by clicking the link in the email we just sent you.

We've enhanced our account creation process in order to minimize duplicate accounts and need to verify your email to continue.

The email may take a few minutes to show up in your inbox. If you don't receive the email in a few minutes, please check your SPAM folder.

### HOMEPAGE

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# SELECT REGISTER MY PLAYERS TO SIGN-UP YOUR KIDS OR SELECT REGISTER MYSELF TO VOLUNTEER



### ENTER YOUR INFORMATION AND ADD AN ADDITIONAL CONTACT IF YOU WOULD LIKE.

### Okay, let's get to know you first.

Before we begin adding your kids to your account, we need to collect a few pieces of information from you, the account holder.

ve begin adding you	an nus to your account, we need to conect a rew preces of morning	don nom you, the account holder.	Additional Account Holder Information	
Account Holde	er Information		First Name	Last Name
C Upload Profile	First Name *	Last Name *	Gender	Relationship to Player
Picture	Relationship to Player *		Contact Information	
			Additional Contact Email	Cell Phone
Contact Inform	nation		< Back	Continue >
	Cell Pi	ione *		
Telephone				
Do you want to recei	ive text alerts from your organization? What's this? 🔿 Yes 💿 No			

### **Contact Information**

SIGN-UP FOR TEXT ALERTS. MESSAGE AND DATA RATES MAY APPLY ACCORDING TO YOUR CARRIER'S PLAN. THERE IS NO CHARGE FROM LITTLE LEAGUE TO USE THIS SERVICE.

one*



### SELECT HOW MANY PARTICIPANTS YOU ARE REGISTERING TO PLAY

### Nice to meet you Test, how many kids are you registering today?

Feel free to include all your kids here. Many sports organizations have programs for all ages.



### **ENTER PLAYER'S FIRST NAME**



### ENTER THEIR INFORMATION AND UPLOAD SCHOOL ENROLLMENT FORM AND MEDICAL RELEASE

### **Player Information**

	Legal First Name*	Legal Last Name *	
Dupload Profile Picture	Gender *	▼ Cate of Birth*	Ē

### **Address Information**

C Street *			City* Desert Hot Springs
State*		92240	
Additional Information	You r	nust upload the 2 i	tems in yellow before you can proceed

Please upload Medical Release. This form is found under our Forms tab \*
Only.doc, xis, jpeg. txt, docx, xisx, png..pdf, jpg, gif files allowed. Max file size 10MB

Please upload School Enrollment Form. This form is found under our Forms tab \*
 Only doc, xis, jpeg.txt, docx, xisx, png, pdf, jpg, gif files allowed. Max file size 10MB

# SELECT THE DIVISION THEY WILL PLAY IN. PLEASE NOTE THAT IF THEY ARE ELIGIBLE TO PLAY IN MORE THAN ONE DIVISION, THEIR FINAL DIVISION WILL BE DETERMINED AFTER TRY-OUTS.

### Here are the available activities for your players

Please select any activities you would like to register your kids in. Available activities are based on age and gender and configured by DESERT HOT SPRINGS LITTLE LEAGUE.



# CHOOSE METHOD OF VERIFYING YOUR ADDRESS. SELECTING SCHOOL WILL ALLOW TO CHOSE THE SCHOOL YOUR CHILD ATTENDS. SELECTING HOME WILL REQUIRE ADDITIONAL DOCUMENTS TO UPLOAD.

### Please fill out the program questions below

The following information is requested by your organization for enrollment. Please ensure that Legal First name and Legal Last name are entered below.

	C Legal First Name*	C Legal Last Name *	
	TestOne	Account	
ad Profile			
icture	C Gender *	Date of Birth *	
	Male	8/1/2010	
View	/ Accept		
View	// Accept		
View ency & S	r/ Accept chool Attendance Eligibility Requirement		
View ency & S	r/ Accept chool Attendance Eligibility Requirement articipate in this league, your child must attend school within the league's boundary or school attent article either option may be used. To learn more, view Little League	y or a parent/legal guardian must reside within t 's residency and school enrollment requiremen	he league's boundary. If a player q ts and <b>find your local league</b> .
View ency & S ligible to pr side	r/ Accept chool Attendance Eligibility Requirement articipate in this league, your child must attend school within the league's boundar is concordition of either option may be used. To learn more, view Little League hod of address verification	y or a parent/legal guardian must reside within t <b>'s residency and school enrollment requiremen</b>	he league's boundary, lf a player q ts and find your local league.
View ency & S ligible to p side	r/ Accept chool Attendance Eligibility Requirement articipate in this league, your child must attend school within the league's boundar to concord the option may be used. To learn more, view Little League hod of address verification ) Home	y or a parent/legal guardian must reside within t <b>'s residency and school enrollment requiremen</b>	he league's boundary. If a player q ts and <b>find your local league.</b>

# SCHOOL ENROLLMENT SCREEN. THIS FORM WAS **PREVIOUSLY UPLOADED, YOU DO NOT NEED TO UPLOAD AGAIN HERE.**



What's This?

Our records indicate that your selected school falls within the league's boundary! Please download and complete the school enrollment form to establish eligibility. Uploading documents below is OPTIONAL for registration. If you skip this step you will need to provide documents verifying eligibility to your league at a later date,

#### School Enrollment

Only.png, .jpg, .pdf, .jpeg, .gif files allowed. Max file size 10MB

Please print a copy of the linked School Enrollment Form, to be filled out by a school administrator, principal or vice principal, then upload a copy of the completed form. Note that you can complete registration and return to your league website to upload the completed form at a later date.



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HOME ENROLLMENT SCREEN. PLEASE USE THIS OPTION IF YOUR KID(S) ATTEND A SCHOOL OUTSIDE OF DESERT HOT SPRINGS, BUT YOU RESIDE IN THE CITY. YOU WILL NEED TO UPLOAD THE REQUESTED DOCUMENT FOR EACH ONE. THE ADDITIONAL DETAILS FOR THE TYPE OF DOCUMENT YOU NEED TO UPLOAD IS LOCATED UNDER THE FILE TYPE INFORMATION.

Is the participant new or returning? *
O New 💿 Returning

#### **Residency & School Attendance Eligibility Requirement**

To be eligible to participate in this league, your child must attend school within the league's boundary or a parent/legal guardian must reside within the league's boundary. If a player qualifies by both residency and school attendance, either option may be used. To learn more, view Little League's residency and school enrollment requirements and find your local league.

Choose your method of address verification

O School O Home

Our records indicate that the residence provided falls within the league's boundary! Please submit 3 proofs of residency to establish eligibility in the league. Uploading documents below is **OPTIONAL** for registration. If you skip this step you will need to provide documents verifying eligibility to your league at a later date.

#### Proof of Residency 1

Only .png, .jpg, .pdf, .jpeg, .gif files allowed. Max file size 10MB

### Proof of Residency 2 Only.png.ipg.pdf, ipeg.gif files allowed. Max file size 10MB

Choose one of the following: Driver's license, School records, Vehicle records, Employment records, Isurance documents Choose one of the following: Welfare/child.care records, Federal records, Local records, Local records, Support payment

#### Proof of Residency 3

Only .png, .jpg, .pdf, .jpeg, .gif files allowed. Max file size 10M8 Choose one of the following: Yoter's registration, Utility bills, Financial records, Medical records, Internet, cable, or satellite bill

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SELECT VOLUNTEER ROLE FOR YOUR REGISTERED DIVISION. IF YOU WOULD LIKE TO DECIDE ON VOLUNTEERING LATER, PLEASE SELECT SKIP BUTTON



# **PURCHASE DHSLL GEAR OR SKIP**

# Show your support by purchasing DESERT HOT SPRINGS LITTLE LEAGUE gear!

A portion of the proceeds will help support DESERT HOT SPRINGS LITTLE LEAGUE.



### **ORDER SUMMARY. CONFIRM ALL SELECTIONS AND HIT CONTINUE**

# Here is your order summary.

Let's review your order and payment options before checking out. For your security, if you are inactive on this page for 20 minutes you'll automatically be logged out and will have to log back in to complete your order.



2023 Spring Baseball - Senior - Little League Baseball	Show Breakdown 🐱	\$25.00	Pay in Full	
TestTwo				
2023 Spring Softball - Minor-Player Pitch-Little League Softball-Girls	Show Breakdown 🐱	\$25.00	Pay in Full	
Total Due:		\$50.00		
Total Due Today:		\$50.00		
< Back				Continue

PLEASE SELECT CREDIT CARD AS PAYMENT METHOD. WE CANNOT ACCEPT CHECK PAYMENTS. DEBIT CARDS WITH A VISA OR MASTERCARD LOGO WILL BE ACCEPTED. MAKE SURE TO AGREE TO THE TERMS AND CONDITIONS BEFORE SUBMITTING ORDER.

<b>It's time to check out</b> Credit Card Purchases You will see a charge on your credit card statement from [clubname] For your security, if you are inactive on this page for 20 minutes you'll automatically be logged out and will have	to log back in to complete your order,	BILLING ADDRESS	count holder's address? 🗹 Yes	Subtotal: \$50.00 Total: \$50.00 Due Today: \$50.00
PAYMENT METHOD     Parment Method*   Credit Card   Credit Card*     Credit Card*     Wonth* *     Year* *     Security Code*     BILLING ADDRESS     Is the billing address the same as the primary account holder's address?     Yes     Test     Lat Mane   Test	Order SummaryRegistrationPrograms\$50.00Subtotal:\$50.00Total:\$50.00Due Today:\$50.00	Test  Street  11999 Palm Drive  Desert Hot Springs  2IP Code  92240  K Back	Account Unit Unit California	Agree to the Terms and Conditions *

# **VOLUNTEERING INSTRUCTIONS IF YOU DID**

NOT REGISTER YOUR KID(S) TO PLAY OR

**SKIPPED THAT STEP DURING REGISTRATION** 

# SELECT VOLUNTEER FROM THE MENU ON THE LEFT SIDE OF YOUR HOME SCREEN.



### **SELECT VOLUNTEER**

### Which best describes you?

You can sign up as a volunteer or team staff, or you can register yourself as a player.





# SELECT PROGRAM THAT YOUR KID(S) ARE IN OR THE DIVISION YOU WOULD LIKE TO VOLUNTEER WITH

### Looking to get involved? Here are some opportunities.

Select a program below to view and select any division with available opportunities.

Select Divisions:		
<ul> <li>Tee Ball - Little League Baseball</li> <li>Rookies - Machine Pitch - Little League Baseball</li> <li>Minor - Player Pitch - Little League Baseball</li> <li>Major - Little League Baseball</li> <li>Junior - Little League Baseball</li> <li>Senior - Little League Baseball</li> </ul>	Please select the division that matches your child(ren) if you would like to manage, coach, or be a team parent.	
2023 Spring Softball		View Divisions
ς Back		View Selected Opportunities

## SELECT THE ROLE YOU WOULD LIKE TO VOLUNTEER IN. PLEASE USE THE ARROW BUTTON ON THE SIDE TO SCROLL THROUGH OPTIONS

### Looking to get involved? Here are some opportunities.

You can sign up yourself or a family member.

### 2023 Spring Baseball Tee Ball - Little League Baseball

Use the arrow tabs to see all opportunities



# SELECT SIGN UP A REGISTERED USER, THEN SELECT YOURSELF



# **ENTER YOUR INFORMATION**

Test

You've selected the following opportunity:

2023 Spring Baseball Tee Ball - Little League Baseball Advisory Board Member

### Contact Information

	Test			Account	
	Email Address		0	Date of Birth *	t
O Upload Profile Picture	Gender *		•	Street* 11999 Palm Drive	
	City* Desert Hot Springs	California	•	92240	
	Cell Phone *				

# COMPLETE ADDITIONAL INFORMATION AND UPLOAD A COPY OF YOUR DRIVER'S LICENSE. AFTER YOU HAVE SUBMITTED YOUR INFORMATION, WE WILL CONTACT YOU WITH INFORMATION ON COMPLETING BACKGROUND REQUIREMENTS

2023 Spring Baseball Tee Ball - Little League Baseball Advisory Board Member	You must enter N/A if it does not apply. The field cannot be left blank.	
Have you ever been charged with, convicted of, plead no contest, or guilty to any crime(s)	If yes, describe each charge in full. N/A if not: *	
	Enter Answer	
	0/40	
Have you ever been convicted of or plead no contest or guilty to any crime(s)? *	If yes, describe each crime in full. N/A if not: *	
O Yes O No	Enter Answer	
	0/40	
Do you have any criminal charges pending against you regarding any crime(s)? *	If yes, describe each pending charge in full. N/A if not: *	
Yes O No	Enter Answer	
	0/40	
lave you ever been refused participating in any other youth programs and/or listed on any	If yes, explain. N/A if not: *	
Pouth organization ineligible list? * $\bigcirc$ Yes $\bigcirc$ No	Enter Answer	
You must upload your ID	to 0740	
Little League Volunteer Application * Continue	Government Issued ID.* Only: pngjpgpdfjpeggif files allowed. Maxifile size 10MB	
View / Accept	Government Issued ID.* Only.pngjpgpdtjpeggif files allowed. Max file size 10MB [	

# **IF YOU HAVE ANY QUESTIONS OR NEED ADDITIONAL**

ASSISTANCE, PLEASE EMAIL <u>DHSLL@CITYOFDHS.ORG</u>

OR CALL 760-329-6411 X113